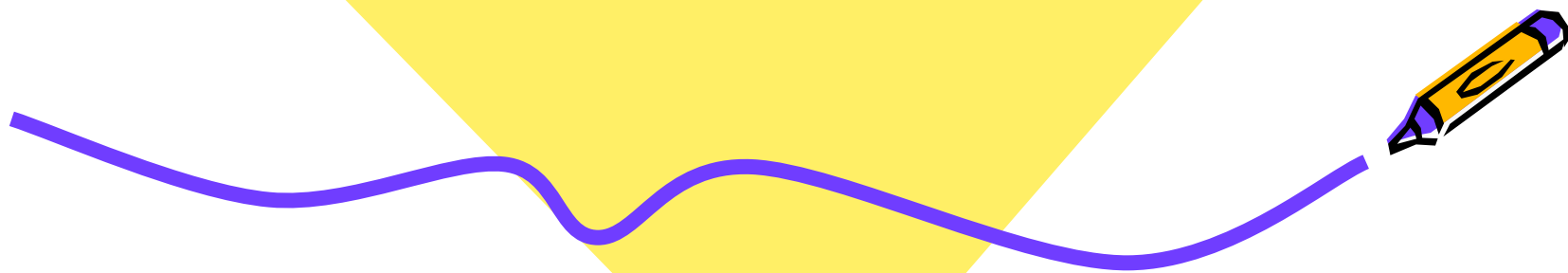




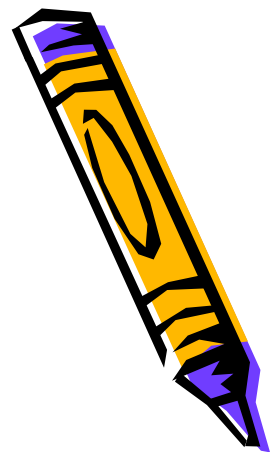
MANFORD  
PRIMARY SCHOOL

Keeping Happy and Safe at  
Manford Primary School



# Keeping safe in school

## The Safeguarding Team



**Miss Gibbings**  
(Deputy Designated  
Safeguarding Lead)



**Mrs James**  
(Designated Safeguarding Lead)

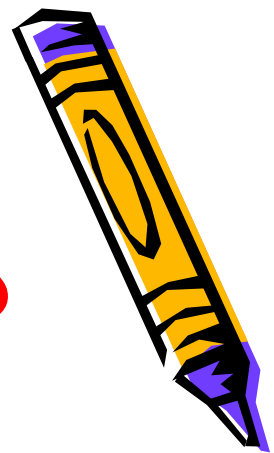


**Ms Clarke**  
(Deputy Designated  
Safeguarding Lead)





# Who can you speak to?



- Friends
- Teachers
- Learning Support Assistants
- Mrs Fowell/ Mrs Gould

Any adult in the school

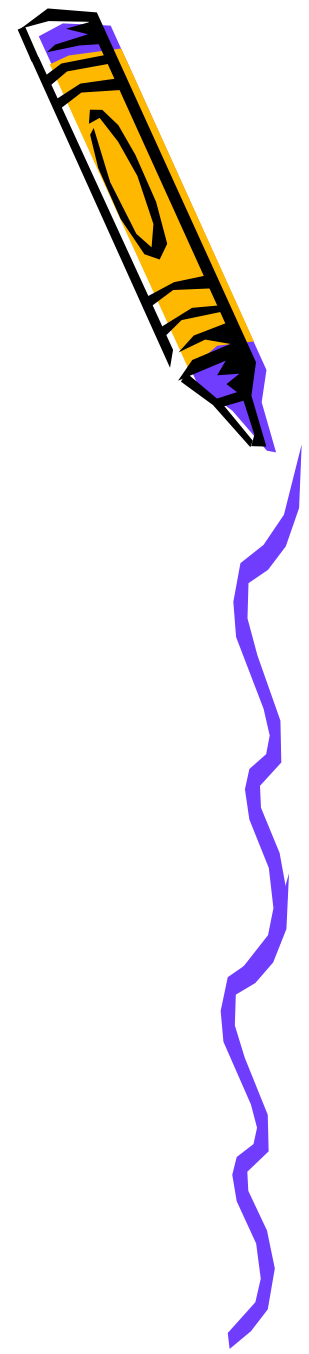


# Who else knows about how we keep safe in school?

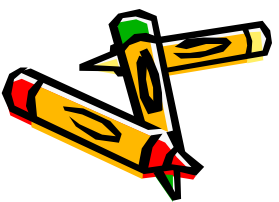


Bullying is when children are mean and unkind to each other, not just once but again and again. They might push a child around, leave them out, or send nasty texts or emails. This can hurt on the inside or on the outside, and often both.





**Bullying is NOT OK.**



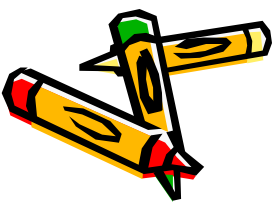


Neglect is when a parent or carer does not look after a child properly. They might not give them enough food and drink, or the right kind of clothing. It can also be when a child is left on their own for too long.





**This is NOT OK.**

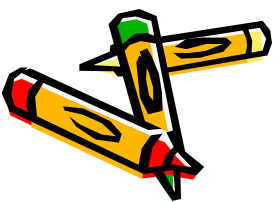


Physical abuse is when an adult deliberately hurts a child's body. They might hit, kick, punch, bite or shake them. This may leave marks on the body such as cuts and bruises.





**This is NOT OK.**





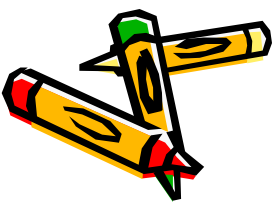
Emotional abuse is when an adult hurts a child's feelings. They might call them names, make fun of them or make a child feel bad about themselves. This hurts children on the inside.

Seeing or hearing parents or carers hurting each other can also make a child feel bad.





**This is NOT OK.**



# Say when you do not like something.



I don't like being tickled.



You are in charge of your body.



What can you do if you are made to feel uncomfortable?



Abuse is never your fault.  
Someone might say it is, but  
abuse is NOT OK and it needs to stop.



**Miss Gibbings**  
(Deputy Designated  
Safeguarding Lead)



**Mrs James**  
(Designated Safeguarding Lead)



**Ms Clarke**  
(Deputy Designated  
Safeguarding Lead)



**Mrs Donnelly**  
Headteacher

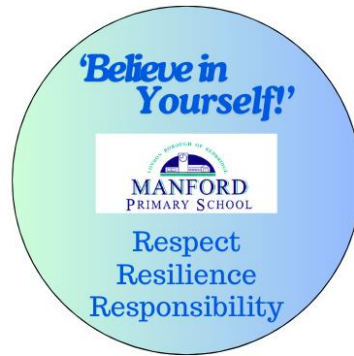


**Mrs Prasad**  
Deputy Headteacher





# Behaviour Expectations



# Pupil Code of Conduct

Pupils are expected to:

- Treat everyone with kindness and **respect**, including classmates, teachers, and all school staff.
- Speak politely and listen when others are talking.
- Take care of school property, equipment, and the environment.
- Respect differences and celebrate what makes each person unique
- Be mindful of your words and actions.
- Own up to mistakes and learn from them.
- Always follow school rules and instructions given by staff.
- Be honest and fair in everything you do.
- Always try your hardest in all tasks and never give up easily (**Resilience**).
- Take pride in your work and achievements.
- Encourage and support others to do their best.
- Be kind to everyone, including those who may be feeling left out or upset.
- Use kind words and actions to make others feel safe and happy.
- Help others when they need support
- Learn from challenges and mistakes rather than giving up (**Resilience**).



# Pupil Code of Conduct



Pupils are expected to:

- Stay positive and believe in yourself
- Have high expectations for yourself and what you can achieve.
- Set goals and work towards them with determination.
- Celebrate your own and others' successes.
- Arrive at school and lessons on time, ready to learn.
- Bring everything you need for the school day.
- Make the most of every learning opportunity
- If something feels wrong or unsafe, tell a trusted adult.
- Stand up for yourself and others in a respectful way.
- Report any bullying or unkind behaviour immediately.



2

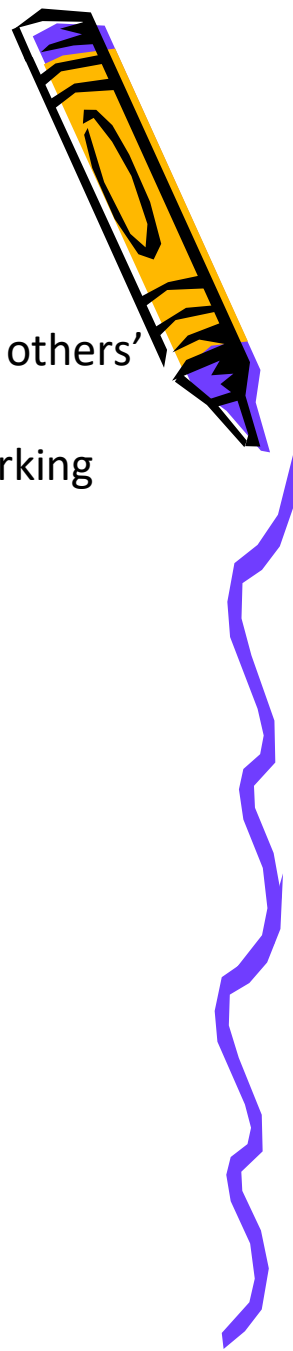
Respect

Resilience

Responsibility



# School Values



## Respect

- Care for each other and the school environment.
- Listen and value everyone's opinions, choices and be understanding of others' experiences.
- Recognise when wrong, help each other to restore relationships by working together.
- Show kindness and respect to everyone.

## Resilience

- To stay strong during challenging times
- Deal with difficult emotions that I encounter
- Learn from my mistakes
- Be able to bounce back from difficulties that you encounter.

## Responsibility

- To make good choices
- Take accountability for my actions and be honest
- Look out for the wellbeing of others

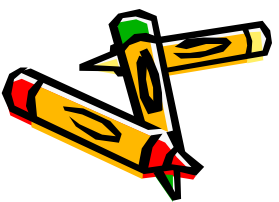




### Individual prizes

Pupils can work towards achieving the following individual prizes:

- 100 house points = a certificate
- 200 house points = a certificate and a pencil
- 300 house points = a certificate and a pen
- 400 house points = a certificate and choice of prize from the prize box
- 500 house points = a certificate and a badge
- 600 house points = a certificate, a special lunch with the Headteacher and a medal





Reflection Behaviours that may warrant a reflection include:

- Children who have been placed on Consequences.
- Fighting
- Swearing
- Name calling
- Damaging property
- Refusing to obey instructions
- Rudeness towards adults



## In the mornings

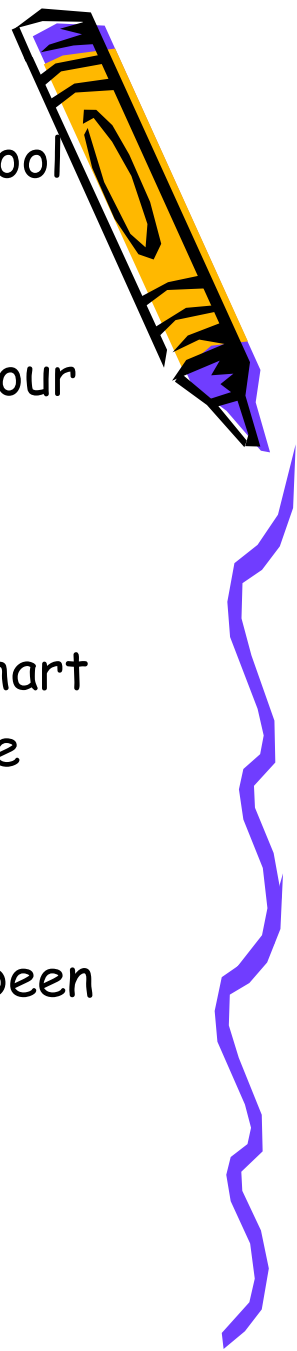
- Remind children of the links between behaviour and school values
- Put all children back on Green- Ready to Learn
- Check and remind any child that needs to attend Behaviour Reflection where and when

## Throughout the day

- Reward positive behaviours by moving children up the chart
- Reward with House Points, stickers, Marvellous Me home

## End of the day

- Update your Class Behaviour record any child that has been sent to- partner class, add to CPOMS any outstanding



# Our Promises

- We promise to be kind and helpful, treating other people the way we would like to be treated.
- We promise to have a positive attitude to our work at all times.
- We promise to be safe and sensible in everything we do.
- We promise to listen to adults and to each other.
- We promise to keep the school and school property in good shape.

