

Manford Primary School

Online Safety Policy



‘Believe in yourself’

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1. Aims

Our school aims to:

Have robust processes in place to ensure the online safety of pupils, staff, volunteers and governors

Deliver an effective approach to online safety, which empowers us to protect and educate the whole school community in its use of technology

Establish clear mechanisms to identify, intervene and escalate an incident, where appropriate

2. Legislation and guidance

This policy is based on the Department for Education's statutory safeguarding guidance, [Keeping Children Safe in Education](#), and its advice for schools on [preventing and tackling bullying](#) and [searching, screening and confiscation](#). It also refers to the Department's guidance on [protecting children from radicalisation](#).

It reflects existing legislation, including but not limited to the [Education Act 1996](#) (as amended), the [Education and Inspections Act 2006](#) and the [Equality Act 2010](#). In addition, it reflects the [Education Act 2011](#), which has given teachers stronger powers to tackle cyber-bullying by, if necessary, searching for and deleting inappropriate images or files on pupils' electronic devices where they believe there is a 'good reason' to do so.

The policy also takes into account the [National Curriculum computing programmes of study](#).

3. Roles and responsibilities

3.1 The governing board

The governing board has overall responsibility for monitoring this policy and holding the headteacher to account for its implementation.

The governing board will co-ordinate regular meetings with appropriate staff to discuss online safety, and monitor online safety logs as provided by the designated safeguarding lead (DSL).

The governor who oversees online safety is Misbah Khurran (Chair of Governors)

All governors will:

Ensure that they have read and understand this policy

Agree and adhere to the terms on acceptable use of the school's ICT systems and the internet (appendix 2)

3.2 The headteacher

The headteacher is responsible for ensuring that staff understand this policy, and that it is being implemented consistently throughout the school.

3.3 The designated safeguarding lead

Details of the school's designated safeguarding lead (DSL) and deputies are set out in our child protection and safeguarding policy.

The DSL takes lead responsibility for online safety in school, in particular:

- Supporting the headteacher in ensuring that staff understand this policy and that it is being implemented consistently throughout the school

- Working with the headteacher, ICT manager and other staff, as necessary, to address any online safety issues or incidents

- Ensuring that any online safety incidents are logged on CPOMS (Online Safeguarding) and dealt with appropriately in line with this policy.

- Ensuring that any incidents of cyber-bullying are logged on CPOMS and dealt with appropriately in line with the school behaviour policy

- Updating and delivering staff training on online safety (appendix 3 contains a self-audit for staff on online safety training needs)

- Liaising with other agencies and/or external services if necessary

- Providing regular reports on online safety in school to the headteacher and/or governing board. Monthly reports will be created from CPOMS and discussed in ULT, further action will be decided

3.4 The ICT Manager/instructor

The ICT manager is responsible for:

- Putting in place appropriate filtering and monitoring systems, which are updated on a regular basis and keep pupils safe from potentially harmful and inappropriate content and contact online while at school, including terrorist and extremist material

- Ensuring that the school's ICT systems are secure and protected against viruses and malware, and that such safety mechanisms are updated regularly

- Conducting a full security check and monitoring the school's ICT systems on a **monthly** basis

- Blocking access to potentially dangerous sites and, where possible, preventing the downloading of potentially dangerous files

- Ensuring that any online safety incidents are logged on CPOMS and dealt with appropriately in line with this policy

- Ensuring that any incidents of cyber-bullying are dealt with appropriately in line with the school behaviour policy

3.5 All staff and volunteers

All staff, including contractors and agency staff, and volunteers are responsible for:

Maintaining an understanding of this policy

Implementing this policy consistently

Agreeing and adhering to the terms on acceptable use of the school's ICT systems and the internet (appendix 2), and ensuring that pupils follow the school's terms on acceptable use (appendix 1, 3 & 4))

Working with the DSL to ensure that any online safety incidents are logged on CPOMS and dealt with appropriately in line with this policy

Ensuring that any incidents of cyber-bullying are dealt with appropriately in line with the school behaviour policy

3.6 Parents

Parents are expected to:

Notify a member of staff or the headteacher of any concerns or queries regarding this policy

Ensure their child has read, understood and agreed to the terms on acceptable use of the school's ICT systems and internet (appendix 1). This is given to parents in the welcome pack and the aim is for every child to have read this with their parents and signed it.

Parents can seek further guidance on keeping children safe online from the following organisations and websites:

Online safety issues: <https://www.internetmatters.org/issues/>

What are the issues?, UK Safer Internet Centre: <https://www.saferinternet.org.uk/advice-centre/parents-and-carers/what-are-issues>

Hot topics, Childnet International: <http://www.childnet.com/parents-and-carers/hot-topics>

Parent factsheet, Childnet International: <https://www.childnet.com/ufiles/parents-factsheet-11-16.pdf>

Online safety leaflets and resources: <https://www.internetmatters.org/advice/esafety-leaflets-resources/>

3.7 Visitors and members of the community

Visitors and members of the community who use the school's ICT systems or internet will be made aware of this policy, when relevant, and expected to read and follow it. If appropriate, they will be expected to agree to the terms on acceptable use (appendix 2).

4. Educating pupils about online safety

Pupils will be taught about online safety as part of the curriculum.

In **Key Stage 1**, pupils will be taught to:

Use technology safely and respectfully, keeping personal information private

Identify where to go for help and support when they have concerns about content or contact on the internet or other online technologies.

Specific online safety lessons will take place every half term; these are taken from the [SWGFL scheme of work](#) which follows the eight strands of the document '[Education for a connected world](#)'

Pupils in **Key Stage 2** will be taught to:

- Use technology safely, respectfully and responsibly
- Recognise acceptable and unacceptable behaviour
- Identify a range of ways to report concerns about content and contact

Specific online safety lessons will take place every half term; these are taken from the [SWGFL scheme of work](#) which follows the eight strands of the document '[Education for a connected world](#)'

The safe use of social media and the internet will also be covered in other subjects where relevant.

The school will use assemblies to raise pupils' awareness of the dangers that can be encountered online and may also invite speakers to talk to pupils about this.

5. Educating parents about online safety

The school will raise parents' awareness of internet safety in letters or other communications home, and in information via our website. This policy will also be shared with parents.

Online safety will also be covered during parents' workshops and parents evenings when appropriate.

If parents have any queries or concerns in relation to online safety, these should be raised in the first instance with the Headteacher and/or the DSL.

Concerns or queries about this policy can be raised with any member of staff or the Headteacher.

6. Cyber-bullying

6.1 Definition

Cyber-bullying takes place online, such as through social networking sites, messaging apps or gaming sites. Like other forms of bullying, it is the repetitive, intentional harming of one person or group by another person or group, where the relationship involves an imbalance of power. (See also the school behaviour policy.)

6.2 Preventing and addressing cyber-bullying

To help prevent cyber-bullying, we will ensure that pupils understand what it is and what to do if they become aware of it happening to them or others. We will ensure that pupils know how they can report any incidents and are encouraged to do so, including where they are a witness rather than the victim.

The school will actively discuss cyber-bullying with pupils, explaining the reasons why it occurs, the forms it may take and what the consequences can be. Class teachers will discuss cyber-bullying with their classes, and the issue will be addressed in assemblies.

Teaching staff are also encouraged to find opportunities to use aspects of the curriculum to cover cyber-bullying. This includes personal, social, health and economic (PSHE) education, and other subjects where appropriate.

All staff, governors and volunteers (where appropriate) receive training on cyber-bullying, its impact and ways to support pupils, as part of safeguarding training (see section 11 for more detail).

The school also sends information/leaflets on cyber-bullying to parents so that they are aware of the signs, how to report it and how they can support children who may be affected.

In relation to a specific incident of cyber-bullying, the school will follow the processes set out in the school behaviour policy. Where illegal, inappropriate or harmful material has been spread among pupils, the school will use all reasonable endeavours to ensure the incident is contained.

The DSL will consider whether the incident should be reported to the police if it involves illegal material, and will work with external services if it is deemed necessary to do so.

6.3 Guidance for staff:

*“Bullying can be done verbally, in writing or images, **including through communication technology (cyber bullying) e.g. graffiti, text messaging, e-mail or postings on websites.** It can be done physically, financially (including damage to property) or through social isolation. Verbal bullying is the most common form.*

If a bullying incident directed at a child occurs using email or mobile phone technology either inside or outside of school time.

1. *Report the incident to the DSL*
2. *Advise the child not to respond to the message*
3. *Refer to relevant policies including online safety/acceptable use, anti-bullying and PHSE and apply appropriate sanctions*
4. *Secure and preserve any evidence*
5. *Inform the sender’s e-mail service provider*
6. *Notify parents of the children involved*
7. *Consider delivering a parent workshop for the school community*
8. *Consider informing the police depending on the severity or repetitious nature of offence*
9. *Inform the CSA online safety officer*

6.4 Radicalisation.

Radicalisation is the process by which a person comes to support terrorism and extremist ideologies associated with terrorist groups. The Counter-Terrorism and Security Act 2015 places a duty on schools (and other specified authorities) to have due regard to the need to prevent people from being drawn into terrorism. Radicalisation is usually a process not an event – it is possible to intervene to prevent vulnerable people being drawn into terrorism. Vulnerable individuals identified as being at risk of radicalisation are referred to the Channel programme. This is a multi-agency panel that provides support through specialised intervention providers. Whilst the risk of radicalisation is remote it is still a possibility to consider when assessing behavioural changes.

All concerns should be reported to the DSL.

Advice regarding Prevent or referrals to the Channel programme can be obtained from; **Melanie Roulston**, Prevent Institutions Officer, Redbridge Community Safety Team on **020 8708 5244 or 07506 460350**
(Linked to the child-protection and safeguarding policy)

‘As with all forms of harm or abuse, there is no exhaustive list of signs or indicators to watch out for. But these can include: changes in children’s behaviour, demeanour, physical appearance and presentation, language or progress’

If you are concerned that a child’s safety is at risk because you suspect someone is using communication technologies (such as social networking sites) to make inappropriate contact with the child:

1. Report to and discuss with the named DSL or deputies
2. Advise the child on how to terminate the communication and save all evidence
3. Contact CEOP <http://www.ceop.gov.uk/> (Child Exploitation & Online Protection Centre - internet safety - CEOP)
4. Consider the involvement of the police and social services
5. Involve the CSA online safety officer

‘Children should be confident in a no- blame culture when it comes to reporting inappropriate incidents involving the internet or mobile technology: they must be able to do this without fear.’

6.3 Examining electronic devices

School staff have the specific power under the Education and Inspections Act 2006 (which has been increased by the Education Act 2011) to search for and, if necessary, delete inappropriate images or files on pupils’ electronic devices, including mobile phones, iPads and other tablet devices, where they believe there is a ‘good reason’ to do so.

When deciding whether there is a good reason to examine or erase data or files on an electronic device, staff must reasonably suspect that the data or file in question has been, or could be, used to:

Cause harm, and/or

Disrupt teaching, and/or

Break any of the school rules

If inappropriate material is found on the device, it is up to the staff member in conjunction with the DSL or other member of the senior leadership team to decide whether they should:

Delete that material, or

Retain it as evidence (of a criminal offence or a breach of school discipline), and/or

Report it to the police

Any searching of pupils will be carried out in line with the DfE’s latest guidance on [screening, searching and confiscation](#).

Any complaints about searching for or deleting inappropriate images or files on pupils’ electronic devices will be dealt with through the school complaints procedure.

7. Acceptable use of the internet in school

All pupils, parents, staff, volunteers and governors are expected to sign an agreement regarding the acceptable use of the school's ICT systems and the internet (appendices 1 and 2). Visitors will be expected to read and agree to the school's terms on acceptable use if relevant.

At the start of every school year class teachers revisit the rules for keeping safe on the internet. Pupils agree and sign class online safety agreements, see appendix 3.

Use of the school's internet must be for educational purposes only, or for the purpose of fulfilling the duties of an individual's role.

We will monitor the websites visited by pupils, staff, volunteers, governors and visitors (where relevant) to ensure they comply with the above.

More information is set out in the acceptable use agreements in appendices 1 and 2.

8. Pupils using mobile devices in school.

Pupils within KS2 may bring mobile devices into school if they are needed due to travelling to school independently, but are not permitted to use them during:

Lessons

Clubs before or after school, or any other activities organised by the school

Any use of mobile devices in school by pupils must be in line with the acceptable use agreement (see appendix 1).

Any mobile phone belonging to a pupil is switched off and stored in the class lock box until the end of the school day.

Any breach of the acceptable use agreement by a pupil may trigger disciplinary action in line with the school behaviour policy, which may result in the confiscation of their device.

9. Staff using work devices outside school

Staff members using a work device outside school must not install any unauthorised software on the device and must not use the device in any way which would violate the school's terms of acceptable use, as set out in appendix 2.

Staff must ensure that their work device is secure and password-protected, and that they do not share their password with others. They must take all reasonable steps to ensure the security of their work device when using it outside school. Any USB devices containing data relating to the school must be encrypted.

If staff have any concerns over the security of their device, they must seek advice from the ICT manager.

Work devices must be used solely for work activities.

10. How the school will respond to issues of misuse

Where a pupil misuses the school's ICT systems or internet, we will follow the procedures set out in the behaviour policy. The action taken will depend on the individual circumstances, nature and seriousness of

the specific incident, and will be proportionate. All incidents will be recorded on CPOMS under the category online safeguarding.

Where a staff member misuses the school's ICT systems or the internet, or misuses a personal device where the action constitutes misconduct, the matter will be dealt with in accordance with the staff disciplinary procedures. The action taken will depend on the individual circumstances, nature and seriousness of the specific incident.

The school will consider whether incidents which involve illegal activity or content, or otherwise serious incidents, should be reported to the police.

11. Training

All new staff members will receive training, as part of their induction, on safe internet use and online safeguarding issues including cyber-bullying and the risks of online radicalisation.

All staff members will receive refresher training at least once each academic year as part of safeguarding training, as well as relevant updates as required (for example through emails, e-bulletins and staff meetings).

The DSL and deputies will undertake child protection and safeguarding training, which will include online safety, at least every 2 years. They will also update their knowledge and skills on the subject of online safety at regular intervals, and at least annually.

Governors will receive training on safe internet use and online safeguarding issues as part of their safeguarding training.

Volunteers will receive appropriate training and updates, if applicable.

More information about safeguarding training is set out in our child protection and safeguarding policy.

12. Monitoring arrangements

The DSL/ reporting staff member logs behaviour and safeguarding issues related to online safety on CPOMS. An incident report log will be printed and discussed monthly with ULT, but is accessible at all times.

This policy will be reviewed **yearly** by the Online Safety co-ordinator. At every review, the policy will be shared with the governing board.

13. Links with other policies

This online safety policy is linked to our:

- Child protection and safeguarding policy
- Behaviour policy

- Staff disciplinary procedures

- Data protection policy and privacy notices

- Complaints procedure

- Anti-bullying policy

- Mobile phone and digital images policy- to be written

- Whistle blowing policy
- Digital images

Acceptable use of the school's ICT systems and internet: agreement for pupils and parents/carers

Name of pupil:

When using the school's ICT systems and accessing the internet in school, I will not:

Use them for a non-educational purpose

Use them without a teacher being present, or without a teacher's permission

Access any inappropriate websites

Access social networking sites (unless my teacher has expressly allowed this as part of a learning activity)

Use chat rooms

Open any attachments in emails, or follow any links in emails, without first checking with a teacher

Use any inappropriate language when communicating online, including in emails

Share my password with others or log in to the school's network using someone else's details

Give my personal information (including my name, address or telephone number) to anyone without the permission of my teacher or parent/carer

Arrange to meet anyone offline without first consulting my parent/carer, or without adult supervision

If I bring a personal mobile phone or other personal electronic device into school:

I will not use it during lessons, clubs or other activities organised by the school, without a teacher's permission

I will use it responsibly, and will not access any inappropriate websites or other inappropriate material or use inappropriate language when communicating online

I agree that the school will monitor the websites I visit.

I will immediately let a teacher or other member of staff know if I find any material which might upset, distress or harm me or others.

I will always use the school's ICT systems and internet responsibly.

Signed (pupil):

Date:

Parent/carer agreement: I agree that my child can use the school's ICT systems and internet when appropriately supervised by a member of school staff. I agree to the conditions set out above for pupils using the school's ICT systems and internet, and for using personal electronic devices in school, and will make sure my child understands these.

Signed (parent/carer):

Date:

Appendix 2: acceptable use agreement (staff, governors, volunteers and visitors)

Staff Information Systems Acceptable Use Policy: Staff, governors, volunteers and visitors

To ensure that members of staff are fully aware of their professional responsibilities when using information systems and when communicating with pupils, they are asked to sign this code of conduct. Members of staff should consult the school's e-safety policy for further information and clarification.

☐ I will only use the school's digital technology resources and systems for professional purposes or for uses deemed 'reasonable' by the Head and Governing Body.

☐ I appreciate that ICT includes a wide range of systems, including mobile phones, Ipads, digital cameras, email, social networking and that ICT use may also include personal ICT devices when used for school business. I understand that these devices should not be used for personal use during the teaching school day in the presence of pupils. Eg Facebook, texting, mobile calls, email, internet use etc

☐ I will ensure that any private social networking sites, blogs etc. That I create or actively contribute to are not confused with my professional role. No adult is allowed to 'be friend' a children or parent of a child at the school.

☐ I will not engage in any online activity that may compromise my professional responsibilities.

☐ I will not browse, download or send material that could be considered offensive to colleagues.

☐ I will not use child's photos, videos or work for personal use or in the public domain.

☐ I understand that school information systems may not be used for private purposes without specific permission from the headteacher.

☐ I understand that my use of school information systems, Internet and email may be monitored and recorded to ensure policy compliance.

☐ I will not connect a computer, laptop or other device (including USB flash drive). To the network / internet that does not have up-to-date anti-virus software, and I will keep any 'loaned' equipment up-to-date, using the school's recommended system.

☐ I agree and accept that any computer or laptop loaned to me by the school, is provided solely to support my professional responsibilities and that I will notify the school of any 'significant personal use' as defined by HM Revenue & Customs.

☐ I will respect system security and I will not disclose any password or security information to anyone other than an authorised system manager. I will not allow unauthorised individuals to access email/internet/intranet/network, or other school/LA systems.

☐ I will not install any software or hardware without permission.

☐ I will ensure that personal data is stored securely and is used appropriately, whether in school, taken off the school premises or accessed remotely. I will ensure all documents are saved, accessed and deleted in accordance with the school's network security and confidentiality protocols.

☐ I will respect copyright and intellectual property rights.

- ☐ I will report any incidents of concern regarding children's safety to the Online Safety Coordinators, the Designated Child Protection Coordinator or Headteacher.
- ☐ I will ensure that electronic communications with pupils including email, IM and social networking are compatible with my professional role and that messages cannot be misunderstood or misinterpreted.
- ☐ I understand that data protection policy requires that any information seen by me with regard to staff or pupil information, held within the school's information management system, will be kept private and confidential, EXCEPT when it is deemed necessary that I am required by law to disclose such information to an appropriate authority.
- ☐ I will promote online safety with students in my care and will help them to develop a responsible attitude to system use, communications and publishing.

The school may exercise its right to monitor the use of the school's information systems and Internet access, to intercept e-mail and to delete inappropriate materials where it believes unauthorised use of the school's information system may be taking place, or the system may be being used for criminal purposes or for storing unauthorised or unlawful text, imagery or sound.

**I have read, understood and accept the Staff Code of Conduct for ICT.
I understand that failure to comply with the Acceptable Use Policy could lead to disciplinary action.**

Signed:

Date:

Full name: (printed)

Think before you click



I will only use the Internet and email with an adult



I will only click on icons and links when I know they are safe



I will only send friendly and polite messages



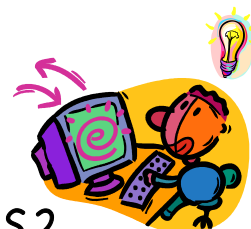
If I see something I don't like on a screen, I will always tell an adult



Class:

Date:

Appendix 4: KS2 online safety agreement



Online Safety agreement form: KS2

Keeping safe: stop, think, before you click!

Class: _____

Year: _____

I have read the school 'rules for responsible ICT use'. My teacher has explained them to me. ☐

I understand these rules are there to help keep me safe, and my friends and family safe. I agree to follow the rules. ☐

This means I will use the computers, Ipads, Internet, e-mail, online communities, digital cameras, video recorders, and other ICT in a safe and responsible way. ☐

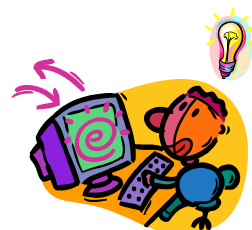
I understand that the school can check my computer files, and the Internet sites I visit, and that if they have concerns about my safety, that they may contact my parent / carer. ☐

Pupils signatures: _____

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Date: __/__/__

Keeping safe: stop, think, before you click!
12 rules for responsible ICT use



These rules will keep everyone safe and help us to be fair to others.

- I will only use the school's computers/iPads for schoolwork and homework.
- I will only delete my own files.
- I will not look at other people's files without their permission.
- I will keep my login and password secret.
- I will not bring files into school without permission.
- I will ask permission from a member of staff before using the Internet and will not visit Internet sites I know to be banned by the school.
- I will only e-mail people I know, or my teacher has approved.
- The messages I send, or information I upload, will always be polite and sensible.
- I will not open an attachment, or download a file, unless I have permission or I know and trust the person who has sent it.
- I will not give my home address, phone number, send a photograph or video, or give any other personal information that could be used to identify me, my family or my friends, unless my teacher has given permission.
- I will never arrange to meet someone I have only ever previously met on the Internet or by email or in a chat room, unless my parent, guardian or teacher has given me permission and I take a responsible adult with me.
- If I see anything I am unhappy with or I receive a message I do not like, I will not respond to it but I will tell a teacher / responsible adult.



Online Safety – helping your child stay safe

The best way to help your child to be a safe when using the internet and new technologies is to talk to them and make sure they understand these simple rules:

- You should never give out personal details to online 'friends'. Use a nickname when logging on and don't share full name, email address, mobile number, school name and any photos, including photos of family or friends – any picture or video online can be changed or shared without permission.
- Talk to your child about what they are doing online and who they are talking to. Get them to show you how to use things you are not familiar with. Keeping the computer in a family room means that you can share your child's online experience, they are less likely to act inappropriately (i.e. via webcam) and their online 'friends' will see they are in a family room.
- If your child receives a message that upsets them, remind them not to reply, they should save the message and show you or another trusted adult.
- Spam and junk emails and texts are not true, don't reply or send them to anyone else, just delete them.
- Don't open files sent from people you don't know. They could contain a virus, or worse – an inappropriate image or film.
- An online 'friend' is anyone you have not met in real life; no matter how long you have been friends with them.
- Help your child to understand that some people lie online and that it's better to keep online 'mates' online. They should never meet up with any online 'friends' without an adult they trust.
- Make sure they know how to block someone online and report them if they feel uncomfortable.

Make sure your child feels able to talk to you, let them know that it's never too late to tell someone if something makes them feel uncomfortable. Don't blame your child, let them know you trust them.

Useful websites:

www.safety.lgfl.net

www.ceop.gov.uk

www.thinkuknow.co.uk












www.getnetwise.org

www.childnet.com/parents-and-carers

Appendix 6- Online safety training needs – self-audit for staff

Online safety training needs audit	
Name of staff member/volunteer:	Date:
Do you know the name of the person who has lead responsibility for online safety in school?	
Do you know what you must do if a pupil approaches you with a concern or issue?	
Are you familiar with the school's acceptable use agreement for staff, volunteers, governors and visitors?	
Are you familiar with the school's acceptable use agreement for pupils and parents?	
Do you regularly change your password for accessing the school's ICT systems?	
Are you familiar with the school's approach to tackling cyber-bullying?	
Are there any areas of online safety in which you would like training/further training? Please record them here.	

Appendix 6- Example of the Online safety scheme of work we follow- [SWGFL](http://www.swgfl.org.uk)

<div> <div> Digital Literacy & Citizenship A free scheme of learning available at www.swgfl.org.uk/digitalalliteracy </div>  </div> <div> <div>  Internet Safety  Privacy & Security  Relationships & Communication  Cyberbullying </div> <div>  Digital Footprint & Reputation  Self Image & Identity  Information Literacy  Creative Credit & Copyright </div> </div>			
Age Category	Common Sense Media Lesson	Resources	Curriculum Opportunities
<p>Year 6</p> <div>  Internet Safety  Relationships & Communication </div>	<p>Lesson 1</p> <p><u>Talking Safely Online</u></p> <p>Pupils learn that the Internet is a great place to develop rewarding relationships. But they also learn not to reveal private information to a person they know only online.</p>	<p>CEOP - <u>Cyber-Cafe</u> Thinkuknow resources exploring aspects of online communication</p> <p>Childnet - <u>Captain Kara and Winston's Smart Crew</u> Cartoons illustrating the smart rules.</p> <p>Netsmartz - <u>Internet Safety</u> Lesson resources on sharing personal information</p> <p>BBC - <u>Lonely Princess</u> BBC Newsround special with Video "Caught in the Web"</p> <p>Get Safe Online - <u>Safeguarding Children</u> Information and resources for teachers and parents</p> <p>ICO - <u>Personal information and information rights</u> Lesson plans and resources</p> <p>Further lesson idea: 'How to talk safely online' Select appropriate tools to enable the creation of a child friendly multimedia advert or presentation based on key persuasive points about how to talk safely online. You could use picture teller, prezi, powerpoint, animoto, or any online presentation tool.</p>	<p>English: Writing Composition Identify the audience for and purpose of the writing. Create their own compositions using appropriate grammar and punctuation so that meaning is clear.</p> <p>ICT: Developing ideas and making things happen To develop and refine ideas by bringing together, organising and reorganising, text tables images and sound. Idea: 'How to talk safely online' Select appropriate tools to enable the creation of a child friendly multimedia advert or presentation based on key persuasive points about how to talk safely online. You could use Photo2Fun (on iOS and Android) or Photo Talk, prezi, powerpoint, animoto, or any online presentation tool.</p>